



**Cole Harbour Bel Ayr Minor Hockey Association
Third Party Coaches and Training Policy**

Definitions:

- 1) Third-party coach: a coach or business hired by a team to provide training or coaching to a team on or off-ice. A goalie coach or power skating trainer would be examples of a third-party coach that a team may hire.
- 2) Association: The Cole Harbour Bel Ayr Minor Hockey Association
- 3) Self-insurance: where a company or individual has chosen to not have commercial insurance and accepts full liability for their actions/inactions and would need to pay any claims out of pocket.
- 4) Waiver: a document that, once signed, waives any right of claim from the signatory

Self-insurance is not an acceptable form of insurance for the purposes of the Association. A third party coach or training company shall not require waivers beyond those required by Hockey Canada or Hockey Nova Scotia.

A third party coach is required to be insured and qualified to provide service to your team. The third party coach must fulfil this requirement by providing a certificate of insurance to the Risk Manager to be kept on file for the season. The third party coach would also need to provide a recent CRC/VSC (Current year minus 2 years) to the Risk Manager to be kept on file for the season.

Exclusions: Proof of insurance would not be required for businesses that provide training or coaching at their own place of business (e.g., One Last Rep, Sportwheels Warehouse, etc.). Proof of insurance would also not be required for team photographers. "Rule of Two" would apply for team events at businesses with their own place of business and when photographers are hired.

What you need to ask the third party coach:

- Do they have a copy of an insurance certificate that they can provide to you?
- Do they have a current CRC with VSC (within the last 2 full seasons. For example, if the current season is 2022-23, the oldest acceptable CRC with VSC would be from the 2020-21 season back to April 2020) that they can provide to you?

What happens if the third party coach or training company does not have an insurance certificate or current CRC/VSC?

The third-party coach must obtain insurance and a current CRC with VSC and provide this to the Risk Manager prior to providing any on or off-ice coaching or training.

What happens if:

- **The third party coach or training company does not accept either insurance option?** Do not make any commitment until you have consulted with the CHBAMHA Risk Manager
- **The third party coach or training company requires that all participants sign a waiver?** Do not sign any waivers until you have consulted with the CHBAMHA Risk Manager

What you need to provide to the Risk Manager:

- A copy of the insurance certificate and
- recent CRC with VSC.

What questions does the Risk Manager need to ask?

- Is the insurance policy still in effect?
- Does the policy provide sufficient coverage? For example, is the certificate valid for all locations where the coach operates or only for specific rinks? Is Cole Harbour Place or Shearwater or other rink specifically identified if required?
- Is the CRC with VSC valid and issued within the acceptable dates?

Compliance with this policy is not optional.

Should you have any questions about the Discipline Policy please contact the CHBAMHA Risk Manager riskmanagement@chbawings.org.