



2022-23 Q&A for New Team Staff

Scott Graham, CHBAMHA Risk Manager

First, thank you!!

Role of Risk Management

- 1) Volunteer role
- 2) Ensuring coach, manager, and other volunteer certifications are in place by Dec. 1 of each season
- 3) Suspensions and sanctions related to certifications
- 4) Review and update of Risk Management policies (code of conduct, discipline, “two deep”, abusive member/spectator, etc)
- 5) Member of discipline committee
- 6) Oversight of Safer Sport Coordinator and Safer Sport Reps

What's new for 2022-23

- 1) **CHBAMHA Code of Conduct** - Modernized and updated to include “Universal Code of Conduct” from Sport Canada and expectations for parents, coaches and players
- 2) **CHBAMHA Discipline Policy** - Modernized to include what to expect, and what happens after an investigation
- 3) **Abusive Member and Spectator Policy** - Modernized and outlines expectations for members of CHBAMHA, and spectators (family, friends)
- 4) **Two Deep Policy** - Modernized to include gender identity and team communication, **mandatory** policy for dressing rooms, injury treatment, road trips, and after games/practices (no player left behind). Enforcement is everyone's responsibility. Parent volunteers may be required to provide “two-deep” coverage in dressing rooms for some teams - parent volunteers not be used on-ice.

Rule 11.4 Discrimination

Eliminating discrimination from the game is part of officials' responsibility to prevent maltreatment.

This rule pertains to both:

- Incidents that are witnessed by an official
- Incidents that are reported to an official by a participant

On-Ice Allegations

- If an incident occurs that **was not witnessed** by the Officials and is reported to the Referee, the Referee shall report the individual(s) to an appropriate member of each team's bench staff.
- The Referee shall complete a Game Incident Report, including full details and shall submit the Report to the appropriate Member or League delegate.

Qualifications (in priority)

- 1) Criminal Records Check with Vulnerable Sector Check: 2 options mybackcheck.com or RCMP; use RCMP if you have needed to get fingerprinted in the past - **allow 2-4 weeks**
- 2) Clinics:
 - a) Coach 1/2 there are two parts to this clinic - **you need to take part one (online, self-learning) before you can even register for part 2 - part 2 has limited times being offered**
 - b) Planning a Safe Return to Hockey (online learning) - **allow 2 hours or so**
 - c) Respect in Sport Activity Leader (online learning) - **allow 3 hours or so - this is different than the one you need to take as a parent**
 - d) Online Safety - **at least 2 coaches need this - allow 4-5 hours - if you have a first aid course, this course will be easier**
- 3) HCR ****new this year**** need to make sure that your address, phone, email are up to date and that you have signed your waivers

Reimbursement

- 1) U7: Send your receipts for your CRC/VSC and Respect in Sport Activity Leader to treasurer@chbawings.org (Roberta Hupman)
- 2) U9 and up: Send your receipts for your CRC/VSC and Respect in Sport Activity Leader to your team treasurer
- 3) Coaching Clinics: paid for by the association and billed to teams (U9 and up)

What happens after Dec. 1?

If you have your qualifications, nothing....enjoy the season

If you do not have your qualifications:

- a) CRC/VSC and Respect in Sport Activity Leader- cannot be on the ice or work with the team until it is complete “indefinite suspension” HNS Regulation 11.14- carries through to the next season if needed; if you go on the ice/help with the team it’s a Hockey NS suspension (1st time, 5 games; 2nd time, 1 year)
- b) Coaching clinic scheduled - can be on the ice, but cannot miss the scheduled clinic
- c) Other clinics - cannot be on the ice until the clinics are complete “indefinite suspension” HNS Regulation 11.13

Resources

1) Chbawings.org under the Risk Management tab

a) <https://chbawings.org//41/CHBA/pages/4265/Volunteer-Certifications/>

b) Volunteer Letter (required by RCMP for VSC)

https://chbawings.org/uploads/coleharbourmha/menu_documents/8368.pdf

2) “cheat sheets”

a) Finding Clinics after you’ve signed up for them

https://chbawings.org/uploads/coleharbourmha/menu_documents/10483.pdf

b) Finding Waivers (follow up to step 4)

https://chbawings.org/uploads/coleharbourmha/menu_documents/10482.pdf